

**Altrusa International, Inc. of Richardson  
Volunteer Hours for 2008-2009**

Name:

Month/Year:

**A. Community Service Hours**

**Total CS Hours =**

Community Service involvement entails service projects and activities sanctioned by Altrusa, as documented in a club's minutes. Service hours include time spent in planning, fundraising to support service project(s), preparation and execution of the project(s). ASTRA and New Club Building are service projects.

- All Foundation Committee work qualifies under this category.
- Fund-raisers used to fund the Administrative Budget do NOT qualify as service hours.
- Fund-raisers used to fund the Foundation Budget do qualify as service hours.

<u>Hours</u>	<u>Foundation Cmte</u>	<u>Hours</u>	<u>Foundation Cmte</u>
<input type="text"/>	Ability House	<input type="text"/>	Scholarships
<input type="text"/>	Altrusa Days	<input type="text"/>	International Relations
<input type="text"/>	Community Outreach/NETWORK	<input type="text"/>	Ways and Means - OWT Luncheon
<input type="text"/>	Elementary Schools	<input type="text"/>	Other: <input type="text"/>
<input type="text"/>	Seniors Projects	<input type="text"/>	Other: <input type="text"/>

**B. Member Services Hours**

**Total MS Hours =**

Altrusa's member services include services such as production of newsletter, leadership training workshops, International Representation at Conference, etc.

- All Administrative Committee and Board of Director work qualify under this category.
- Conference and Convention attendance qualify under this category.

<u>Hours</u>	<u>Administrative Cmte</u>	<u>Hours</u>	<u>Administrative Cmte</u>
<input type="text"/>	Communications	<input type="text"/>	Board Responsibilities
<input type="text"/>	Finance	<input type="text"/>	International Foundation
<input type="text"/>	Leadership Training	<input type="text"/>	Strategic Planning
<input type="text"/>	Membership - Recruitment	<input type="text"/>	District Nine or International
<input type="text"/>	Membership - Retention	<input type="text"/>	Other: <input type="text"/>

**C. Other Volunteer Hours**

**Total OV Hours =**

Club member participation in non-Altrusa community service activities includes volunteer work, for example, in hospitals, schools, libraries, not-for-profit organizations and activities such as mentoring, tutoring, etc. (Examples: YWCA, RALC, Leadership Richardson, Citizens Police Academy, Citizens Fire Academy, Library Board, Helping Agencies Serving Richardson (HASR), Neighborhood Youth and Family Counseling (NYFC), etc.)

<u>Hours</u>	<u>Volunteer Service/Activity/Assoc./Event/Etc.</u>
<input type="text"/>	Description: <input type="text"/>
<input type="text"/>	Description: <input type="text"/>
<input type="text"/>	Description: <input type="text"/>
<input type="text"/>	Description: <input type="text"/>
<input type="text"/>	Description: <input type="text"/>