

Club Annual Report 2016-2017

Answer the questions for the club year June 1, 2016 through May 31, 2017, unless otherwise specifically noted in a question. This data will be used by the District and International Boards and the International Long-Range Planning Committee to provide information about club activities so that these groups can better serve our clubs. Clubs can use the report to get ideas for how they can become stronger.

Data provided through the annual report will also be used to determine which clubs earn the Distinguished Club designation.

District:	Nine		
Club Name:	Altrusa International of Richardson, TX, Inc.		
Club Address:	P.O. Box 833171		
Club City, State	Richardson, TX	Club Zip:	75083-171
Club E-mail	contact@altrusarichardson.com		
Club Website:	www.altrusarichardson.com		
Report Submitter:	Nancy R. Rohm		
Submitter's Email:	nancyaltrusa@gmail.com	Phone:	(972)768-0445
SERVICE - My Club:			
	Submitted a Mamie L. Bass Award entry to my district.	Yes X No	<u>3 points</u>
	Won first, second or third place Mamie L. Bass in my district.	Yes X No	<u>2 points</u>
	Submitted a Letha H. Brown Award entry to my district.	Yes X No	<u>3 points</u>
	Won first, second or third place Letha H. Brown in my district.	Yes X No	<u>2 points</u>
	Submitted a Nina Faye Calhoun Award entry to my district.	Yes X No	<u>3 points</u>
	Won first, second or third place Nina Faye Calhoun in my district.	Yes X No	<u>2 points</u>
	Supported one or more ongoing ASTRA Clubs from a prior year.	Yes No X	<u>7 points</u>
	Sponsored one or more new ASTRA Clubs this year.	Yes No X	<u>7 points</u>
	Has an ASTRA Club in formation.	Yes No X	<u>4 points</u>
	Initiated one or more new service projects this year.	Yes X No	<u>2 points</u>
	Conducted a community needs assessment before starting a new service project.	Yes X No	<u>1 point</u>
	Participated with other civic club(s) on project(s)	Yes X No	<u>2 points</u>
List your collaborator(s):			
	Conducted a Make a Difference Day literacy project.	Yes X No	<u>2 points</u>
	Amount spent on or donated to community service projects/programs. (You may include your estimate of the value of in-kind contributions.)	<u>\$17,813.00</u>	1 point for the first \$500 donated, 1 point for each additional \$1,500,

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			up to a maximum of 6 points <u>6 points</u>
	Number of community service hours for service projects and activities sanctioned by Altrusa, as documented in a Club's minutes. (Includes time spent in planning, preparation, execution and evaluation of fundraisers and service projects. ASTRA and New Club Building are service projects. Operating and internal fundraisers used to fund the operating budget do not qualify for service hours.)	<u>4,531 hours</u>	1 point for each 10 hours per capita, maximum of 10 points <u>5 points</u>
	Number of member service hours spent on Club, District, or International operations, not including club meetings. (Include activities such as production of newsletter or website, planning and execution of leadership/training workshops, serving as International representative at Conferences, serving as delegate at conference/convention business meetings, etc.)	<u>4,463 hours</u>	1 point for each 10 hours per capita, maximum of 6 points <u>5 points</u>
	Number of other volunteer service hours donated by members to non-Altrusa organizations such as volunteer boards, hospitals, non-profit organizations. (Includes other volunteer work; for example, in hospitals, schools, libraries, not-for-profit organizations and activities such as mentoring, tutoring, etc..)	<u>6,901 hours</u>	1 point for each 10 hours per capita, maximum of 6 points <u>6 points</u>
MAXIMUM SERVICE POINTS POSSIBLE			68 points
TOTAL SERVICE POINTS EARNED			44 points
PROGRAMMING – My Club:			
	Has a strategic plan.	Yes X No	<u>1 point</u>
	Strategic plan has been updated within the last year.	Yes X No	<u>2 points</u>
	Sets goals in all program areas.	Yes X No	<u>2 points</u>
	Has an average of at least 60% of active membership at each meeting.	Yes No X	<u>5 points</u>
	Number of meetings per month	<u> 2 </u>	
MAXIMUM PROGRAMMING POINTS POSSIBLE			10 points
TOTAL PROGRAMMING POINTS EARNED			10 points
MEMBERSHIP – My Club:			
	Membership as of March 31 prior year.	<u>69</u>	
	Membership as of March 31 current year.	<u>83</u>	

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	Number of new members this club year.	Number of new members between April 1 and March 31 9 new members = 13%	3 points for 5% of previous year-end total, 5 points for 10%, 7 points for 15% of previous year-end total, or 10 points for 25%. A club with less than 5% of previous year-end total with at least one new member will receive one point. 6 points
	Percentage retention over previous year. Number of members who were members on March 31st of the prior year who are still members on April 1 of the current year. (Members who passed away or became emeritus will not be counted as non-retained members.)	Number of members retained and percentage calculation 95.4%	2 points for 85%, 5 points for 90%, or 7 points for 95% or 10 points for 100%. 7 points
	In the process of chartering a new Altrusa club. <i>(“In process” means you have filed your Community Analysis Report with your governor and are showing progress toward your club, but have not yet received your charter.)</i>	Yes No X	5 points
	Received the charter this year for a newly organized club.	Yes No X	10 points
	Participated in “Add an Altrusan Month.”	Yes X No	1 point
	What did you do for “Add an Altrusan” Month”? <u>Joint lunch on April 11 arranged by our Recruitment Committee and our Retention Committee; Celebrated Centennial Birthday of Altrusa International as well.</u>		
	Number of new members as a result of “Add an Altrusan” month activities.	Number of new members 1	
	Total operating budget, not including conference/convention funds or meals.	<u>\$ 9,721.00</u>	
	Club budget for assisting members to attend District Conference. Please indicate \$0 if no funds are budgeted.	<u>\$ 425.00</u>	
	<i>Not applicable if no funds are budgeted.</i> Check all the ways in which the budgeted funds are used to help with District		

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	<p>Conference expenses. Make selections as follow:</p> <p>If you pay all the expenses in a category (registration, hotel, or transportation) for one or more delegates/alternates, choose total as the type for that individual(s). If additionally you pay partially for other delegates/alternates, also indicate Yes for partial as the type.</p> <p>If you share budgeted funds between all delegates and alternates and no one is likely to get everything paid for, select as partial those categories the club is willing to cover.</p> <p><input type="checkbox"/> Total registration for delegates and/or alternates <input checked="" type="checkbox"/> <u>Partial registration for delegates and/or alternates</u> <input type="checkbox"/> Total hotel for delegates and/or alternates <input type="checkbox"/> Partial hotel for delegates and/or alternates <input type="checkbox"/> Total travel for delegates and/or alternates <input type="checkbox"/> Partial travel for delegates and/or alternates <input type="checkbox"/> Flat amount for delegates and/or alternates to cover whatever expenses they want <input type="checkbox"/> Other (specify)</p>		
	<p>Club budget for assisting members to attend International Convention. Please indicate \$0 if no funds are budgeted.</p>	<p><u>\$ 2,000.00</u></p>	
	<p><i>Not applicable if no funds are budgeted.</i> Check all the ways in which the budgeted funds are used to help with International Convention expenses. Make selections as follow:</p> <p>If you pay all the expenses in a category for one of multiple delegates/alternates, choose total as the type for that individual and whatever is appropriate (if anything) for the remaining delegates/alternates.</p> <p>If you share budgeted funds between all delegates and alternates and no one is likely to get everything paid for, select as partial those categories the club is willing to cover.</p>		

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	___ Total registration for delegates and/or alternates <input checked="" type="checkbox"/> Partial registration for delegates and/or alternates ___ Total hotel for delegates and/or alternates ___ Partial hotel for delegates and/or alternates ___ Total travel for delegates and/or alternates ___ Partial travel for delegates and/or alternates ___ Flat amount for delegates and/or alternates to cover whatever expenses they want ___ Other (specify)		
MAXIMUM MEMBERSHIP POINTS POSSIBLE			36 points
TOTAL MEMBERSHIP POINTS EARNED			14 points
LEADERSHIP - My Club:			
	Had at least 11 monthly meetings of the Board of Directors.	Yes <input checked="" type="checkbox"/> No	3 points
	Had at least 11 monthly meetings of all Club Committees.	Yes No <input checked="" type="checkbox"/>	2 points
	Had joint training session(s) for new and retiring officers.	Yes <input checked="" type="checkbox"/> No	3 points
	Had members who attended workshops at District Workshops, regional trainings, Conference, etc.	Yes <input checked="" type="checkbox"/> No	3 points
	Had members who lead segments of District Workshops, regional trainings, Conference workshops, or Convention programs.	Yes <input checked="" type="checkbox"/> No	5 points
	Check the appropriate response Number of members attending District Conference. ___ at least one member attended ___ all possible delegates attended <input checked="" type="checkbox"/> all possible delegates and alternates attended		3 points for any attendance, 5 points for full complement of delegates, or 7 for all delegates and alternates 7 points
	Did your district offer regional training / workshops? (mini-conference in November)	Yes <input checked="" type="checkbox"/> No	
	Number of members attending regional training/workshops.	19	
	Check the appropriate response. Number of members attending the last International Convention. ___ at least one member attended ___ all possible delegates attended <input checked="" type="checkbox"/> all possible delegates and alternates attended		3 points for any attendance, 4 points for full complement of delegates, or 5 for all delegates and alternates 5 points

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	<p>Check all that apply: A club member is serving on a District Board, as a District Committee Chair, or District Committee member. Indicate number of each type <input checked="" type="checkbox"/> District Committee member <input checked="" type="checkbox"/> District Committee chair <input type="checkbox"/> District Board member</p>		<p>3 points for a committee member not a chair, 5 points for a committee chair, 7 points for a board member, Maximum points = 15. 8 points</p>
	<p>A club member is serving on the International Board, as an International Committee Chair, or an International Committee member. Indicate number of each type <input type="checkbox"/> International Committee member <input type="checkbox"/> International Committee chair <input type="checkbox"/> International Board member</p>		<p>3 points for a committee member not a chair, 5 points for a committee chair, 7 points for a board member, Maximum points = 15.</p>
	<p>Number of members serving on boards of non-profit or not-for-profit or corporate board</p>	<p><u>13 (total of 22 boards served)</u></p>	
MAXIMUM LEADERSHIP POINTS POSSIBLE			58 points
TOTAL LEADERSHIP POINTS EARNED			34 points
COMMUNICATIONS - My Club:			
	<p>Has its own web page or social media site.</p>	<p>Yes <input checked="" type="checkbox"/> No</p>	<u>5 points</u>
	<p>Has a newsletter.</p>	<p>Yes <input checked="" type="checkbox"/> No</p>	<u>2 points</u>
	<p>Newsletter is distributed electronically.</p>	<p>Yes <input checked="" type="checkbox"/> No</p>	<u>3 points</u>
	<p>Sent local Club newsletters to District Officers and Communication Chair.</p>	<p>Yes <input checked="" type="checkbox"/> No</p>	<u>2 points</u>
	<p>Sent local Club newsletters to International Officers and Communications Chair.</p>	<p>Yes <input checked="" type="checkbox"/> No</p>	<u>2 points</u>
	<p>Provided information on club events to be included on District website or District Service Bulletin.</p>	<p>Yes <input checked="" type="checkbox"/> No</p>	<u>2 points</u>
	<p>Sent information to be included on International website or in International Altrusan.</p>	<p>Yes No <input checked="" type="checkbox"/></p>	<u>2 points</u>
	<p>Number of articles or stories in newspapers, magazines, on radio, or on TV.</p>	<p><u>8 items used</u></p>	<p>1 point per instance, to a maximum of 6 points. Computed based on club input. <u>6 points</u></p>
	<p>Number of uses of Altrusa brand (Altrusa clothing items, official international brochure,</p>		

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	customized club rack card, banners, posters, etc.) outside the media.		
	<p>Check all the ways your club used the brand as described above (outside the media.)</p> <p><input type="checkbox"/> service projects</p> <p><input type="checkbox"/> speaking engagements with other groups</p> <p><input type="checkbox"/> member recruitment events</p> <p><input type="checkbox"/> conversation cafes</p> <p><input type="checkbox"/> community "fairs"</p> <p><input type="checkbox"/> individual members hand out</p> <p><input type="checkbox"/> place materials in public places (e.g. library, Dr. office)</p> <p><input type="checkbox"/> other (specify)</p>		
	Club is using International rack card template, personalized for your club.	Yes No <input checked="" type="checkbox"/>	<u>1</u> point
	<p>Check all materials available through International that your club is using.</p> <p><input type="checkbox"/> International logo</p> <p><input type="checkbox"/> Customized club logo</p> <p><input type="checkbox"/> International brochure</p> <p><input type="checkbox"/> Club rack card template</p> <p><input type="checkbox"/> Letterhead with International logo</p> <p><input type="checkbox"/> Envelopes with International logo</p> <p><input type="checkbox"/> Customized club web site (not a single page site sponsored through your district.)</p> <p><input checked="" type="checkbox"/> Club Banner (with new logo)</p> <p><input type="checkbox"/> Pens</p> <p><input type="checkbox"/> Road sign (with new logo)</p> <p><input type="checkbox"/> Other (specify)</p>		
	What other marketing/branded materials would you like? (Please be as specific as possible.)		
	<p>For this club year (as compared to the last club year) the level of improvement in communication from the Altrusa International Office to my club is:</p> <p style="text-align: center;"><u>5</u></p> <p>Use the following 1 to 10 rating scale with 1 being no change , 5 being about the same as last year and 10 being 100% improved</p>	<p>Rating: (Whole number 1-10)</p> <p style="text-align: center;"><u>5</u></p>	
	<p>For this club year (as compared to the last club year) the level of improvement in service(s) to my club from the Altrusa International Office is:</p> <p style="text-align: center;"><u>5</u></p> <p>Use the following 1 to 10 rating scale with 1 being no change, 5 being about the same as last year and 10 being 100% improved.</p>	<p>Rating: (Whole number 1-10)</p> <p style="text-align: center;"><u>5</u></p>	
MAXIMUM COMMUNICATIONS POINTS POSSIBLE			25 points
TOTAL COMMUNICATIONS POINTS EARNED			22points
INTERNATIONAL FOUNDATION – My Club:			

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	Amount contributed to the International Foundation.	\$ 2,923.50	2 points for any club donation 2 points
	Number of members who belong to Club 21.	Number of members: 20	1 point if any member belongs 1 point
	Has an International Foundation Lamplighter.	Yes <input checked="" type="checkbox"/> No	3 points
	Applied for a grant.	Yes <input checked="" type="checkbox"/> No	3 points
	Received grant for which applied.	Yes <input checked="" type="checkbox"/> No	2 points
	Club participated in International Foundation fundraising activity at District Conference. For example contributed an item for an auction.	Yes <input checked="" type="checkbox"/> No	2 points
	Provided item for International Convention fundraising auction for International Foundation	Yes <input checked="" type="checkbox"/> No	2 points
	Has a local club foundation.	Yes <input checked="" type="checkbox"/> No	
	Club foundation is under the umbrella of the International Foundation?	Yes No <input checked="" type="checkbox"/>	
MAXIMUM INTERNATIONAL FOUNDATION POINTS POSSIBLE			15 points
TOTAL INTERNATIONAL FOUNDATION POINTS EARNED			15 points
MAXIMUM TOTAL POINTS POSSIBLE:			212 points
GRAND TOTAL POINTS EARNED BY CLUB:			139 points
POINTS REQUIRED FOR DISTINGUISHED CLUB RECOGNITION			115 points
CLUB AT CHARTER STRENGTH AS REQUIRED FOR DISTINGUISHED CLUB RECOGNITION		Yes <input checked="" type="checkbox"/> No	
CLUB MEETS CRITERIA FOR DISTINGUISHED CLUB AWARD		Yes <input checked="" type="checkbox"/> No	