



Altrusa International of Richardson Foundation, Inc.

P. O. Box 832101, Richardson, Tx 75083

www.altrusarichardson.com

Outstanding Women of Today... Builders of Tomorrow

We are excited to announce that nominations for the **2017 Outstanding Women of Today . . . Builders of Tomorrow** award are now being accepted. It's easier than ever to nominate the outstanding women in your life! *Outstanding Women of Today* is a distinguished honor for women in leadership who exemplify determination and innovation. They are to be commended for making a difference for the future of women, and this program does just that!

All nominees and their organizations will be honored at the 2017 Outstanding Women of Today Awards Luncheon scheduled for Friday, October 27, 2017, 12:00 noon, (doors will open at 11:00 a.m.) at The Renaissance Hotel Richardson located at 900 East Lookout Drive, Richardson, TX.

Nominees must be women who:

- ◆ Have made an outstanding contribution to their corporation, institution, or business.
- ◆ Are currently **employed** (paid positions only) in one of the following categories:
 - Small business (1-50 employees)
 - Government
 - Corporate
 - Outstanding Woman of Tomorrow (35 years of age and under from any of the above categories)
 - Education
 - Health Care
 - Non-profit organization
- ◆ Work or live in the Dallas Metroplex.

Employers or individuals may submit nominations. An independent panel of judges from the Metroplex, excluding Richardson, will determine the honorees based on documents from which all identifying information has been removed.

PLEASE NOTE: While Altrusa is a volunteer service organization, this award is to recognize a woman's outstanding work in her professional field and is not based on recognition of her volunteer efforts.

Here are a few simple ways to complete and submit nominations.

- ◆ Go to our website (www.altrusarichardson.com), complete the fillable form and save it, or
- ◆ Request forms delivered to your computer by emailing us at contact@altrusarichardson.com, or
- ◆ If you prefer a hard copy, please call Carol Ruskowski at 972-235-0407.

You may submit completed nomination packets to any of the following:

- ◆ Email to contact@altrusarichardson.com, or
- ◆ Hard copies may be mailed to OWT 2017 Nominations Coordinator; Altrusa International of Richardson, Inc., PO Box 832101, Richardson, TX 75083-2101

Deadline for nominations: Postmarked or emailed by June 23, 2017.

Please join us in celebrating the importance of women leaders in our community! The nomination process is simple and consists of:

- ◆ Nomination Form
- ◆ Nominee Information Form
- ◆ Two Letters of Recommendation, which must be signed and dated.
- ◆ Nominee's biography/resume
- ◆ Nominee photo (in jpg format)

Also on the website, for your convenience, is information about Sponsorships. Reserve your table today, as seating is limited!

If you have any questions, please contact Nomination Chair, Carol Ruskowski at 972-235-0407. Thank you for helping us recognize *Outstanding Women of Today... Builders of Tomorrow!*



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Nomination Instructions

Nominator:

1. **Nomination Form:** To be completed by the Nominator
2. **Nominee Recommendation:** Describe, in 100 words or less, why you believe this individual should be recognized as an Outstanding Woman of Today or Tomorrow. Font size should be no smaller than 12 pt.

Nominee:

1. **Nominee Information Form:** To be completed by the Nominee
2. **A Nominee Bio or Resume** (limited to 2 pages). Include advanced degrees or other credentials that you hold for inclusion in the event program.
3. **Two Letters of Recommendation:** Provided by friends or colleagues. They must be dated and signed. The letters of recommendation must answer the following questions limiting the total response to two pages. Font size should be no smaller than 12 pt.
 - i. Cite specific examples of exceptional professional innovation, determination, vision, leadership and/or accomplishments in her career.
 - ii. Describe how she has contributed to the success of her organization.
 - iii. Describe how the nominee exhibits leadership within her organization.
4. Please email a passport photo-sized JPEG headshot (at least 300 dpi) of yourself to contact@altrusarichardson.com with "Photo of (your name)" in the subject line as soon as possible
5. Your name should be listed as you want it to appear in the program and slide presentation.

DEADLINE: No later than Friday, June 23, 2017

Please mail forms to: Altrusa International of Richardson Foundation, Inc.
c/o Nominations Coordinator
P.O. Box 832101
Richardson, TX 75083-2101

Or Email to: contact@altrusarichardson.com
Questions: Call Carol Ruskowski at 972-235-0407

*Altrusa is an international non-profit organization, making our
Local communities better through leadership. Partnership and service.*



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TO BE COMPLETED BY THE NOMINATOR:

Nominee’s Contact Information: Please print or type

Nominee’s Name:

Company or Organization:

E-Mail Address

Preferred Mailing Address:

Preferred Phone:

Alternate Phone #.

Nomination Category: (Check one)

- | | | |
|---|--|--------------------------------------|
| <input type="checkbox"/> Small Business (1-50 employees) | <input type="checkbox"/> Education | <input type="checkbox"/> Government |
| <input type="checkbox"/> Non-Profit Organization | <input type="checkbox"/> Corporate/High Tech | <input type="checkbox"/> Health care |
| <input type="checkbox"/> Outstanding Woman of Tomorrow (35 years of age and under from any of the above categories) | | |

Nominee Recommendation:

On a separate piece of paper, please describe in 100 words or less, why you believe this individual should be recognized as an Outstanding Women of Today. Font size should be no smaller than 12 pt.

Contact Information for Business/Organization/Individual Making Nomination: Please print or type.

Nominator Name:

Contact Name (If different from Nominator):

Company/Organization:

E-Mail address:

Preferred Mailing Address:

Preferred Phone:

Alternate Phone:

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Nominator:

Nominee:

Category:



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NOMINEE INFORMATION FORM

TO BE COMPLETED BY THE NOMINEE

Nominee Name: _____

(exactly as you want it to appear in all printed materials)

Company/Organization: _____

Title/Position: _____

Email Address: _____

Preferred Email address: _____

Preferred **Mailing Address:** _____
Street City State Zip

Preferred Phone: _____ Alternate Phone: _____

Please also answer the following questions on a separate sheet of paper:

1. Describe something unusual, funny or just plain interesting about yourself that you would share with the judges and the audience.
2. In a few words, please describe your philosophy of life.

DEADLINE: No later than FRIDAY, June 23, 2017

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Richardson, TX 75083-2101

or Email to: **contact@altrusarichardson.com**

Questions? Carol Ruskowski at 972-235-0407

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