



List all school age siblings in your family (include ages, grade levels, schools and/or colleges attending)  
(Name) (Grade Level) (School or College Attending)

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Current Class Rank: \_\_\_\_\_ of \_\_\_\_\_ Current GPA (on a 100% scale): \_\_\_\_\_

Combined SAT score: \_\_\_\_\_ Composite ACT score (from 1-36) if taken \_\_\_\_\_

What profession or career do you plan to pursue? \_\_\_\_\_

Student Employment: (Where) (Hours per week) (Dates of Employment)

\_\_\_\_\_  
(Current Employer/s)

\_\_\_\_\_  
(Previous Employer/s)

**Attach your personal essay**

- One page 8 ½ X 11
- Typed double space 12 pt font
- No more than 250 words
- Provide information not already presented in your application

**Attach a personal résumé for your freshman-senior years including:**

- Extracurricular activities in school (hours per week)*
- Volunteer service in the community (hours per week) awards or honors received -- include any offices held and an estimate of how much time you participated per week or month*

Submit your application, transcript (please remove/ cover social security), essay, and resume in pdf format by sending one e-mail to [altrusarichardson@gmail.com](mailto:altrusarichardson@gmail.com). The subject line should be first name, middle initial, last name, attach the four (4) pdfs and the email message may simply be "Application."

*If you have any questions, you may contact:*  
Jane Merz at [merzjane@gmail.com](mailto:merzjane@gmail.com) or Janet Vance at [janet.vance@cor.gov](mailto:janet.vance@cor.gov)