

Scholarship Committee Guidelines

How information concerning the scholarship availability was disbursed to the community:

Members of the Scholarship Committee reach out to high school counselors. The Richardson Independent School District's communication department was also informed so the call for applications could be distributed via the district's various communication challenges. A call for applications was also published in *Richardson Today*.

What schools are notified of the availability of the scholarships?:

All high schools serving students who 1) live within the boundaries of the City of Richardson or 2) are Richardson Independent School District's schools.

Criteria applicants are required to meet:

Applicants must be graduating by the summer of 2022. They need to either live in the City of Richardson or go to a Richardson Independent School District school. They need to be on a path that allows them to further pursue their education: community college, university, or vocational training. They must submit a complete application package and do so on time.

The process for choosing awardees:

The Committee follows a two-pronged approach:

- 1) Each Committee member reads all applications and chooses the ten candidates best suited for the scholarship.
- 2) The Committee meets to determine which candidates should move on to the next step: interviews.
- 3) The Committee interviews each candidate based on a set of questions.
- 4) The interviews were discussed by the Committee and candidates are selected.